



Announcement

Supports Coordination Curriculum Website Enhancements: Web Based Learning

ODP Communication Number: Announcement 028-10

Audience: All Supports Coordinators (SC) and SC Supervisors supporting individuals in the Person/Family Directed Support Waiver (P/FDS) or Consolidated Waiver on behalf of the Office of Developmental Programs (ODP).

Background and Purpose: This ODP announcement is to inform SCs and SC Supervisors that the web based learning opportunities on the Supports Coordinator Curriculum (SCC) website have been enhanced. These changes separate the active calendar year ODP Required Training from ODP Professional Development Courses.

To access ODP Required Training or Professional Development courses from the SCC website <http://sctraining.odpconsulting.net/> will require the learner to log in with their user name and password. Under the SC Curriculum Courses section of the home page, there is a new link titled: **SC Curriculum - 2010 Required Training and Professional Development**. Click this link and the web page is divided in to two categories: **2010 Required Training** and **Professional Development Courses**.

- **2010 Required Training** – will contain only current and active ODP required SCC training for the calendar year.
 - These trainings will be open for an announced 60 - 90 calendar day timeframe during which SCs and SC Supervisors must complete the course in order to receive credit as required training for the calendar year.
 - Certificate of Achievement of the ODP required training will be available to print upon successful completion of the training.
 - Trainings will be closed at the end of the announced time frame for 30 - 45 days during which time data will be retrieved for analysis and reports. In

addition, the training will be reviewed to determine suitability for inclusion in the Professional Development category.

- **Professional Development Courses** – will contain formerly required SCC trainings that have been revised and can be used for professional development (PD) hours, including additional posted PD courses. The PD courses offered through the SCC website are optional.
 - Professional development is a process through which Supports Coordinators maintain, develop and enhance their skills through a broad range of training activities and educational opportunities.
 - The SCO is responsible to identify and document the remainder of the 40 hours of training beyond ODP’s required training. These remaining training hours are considered professional development.
 - Learners who successfully completed a required course for the current calendar year may not count this same course toward PD hours during the current calendar year.
 - Certificate of Achievement of the Professional Development course will be available to print upon successful course completion.
 - Other opportunities for accessing professional development outside of the SCC are available from a variety of sources:
 - Some examples of professional development are training received directly from the Administrative Entity, the ODP Regional Offices, The Partnership, the Office of Developmental Programs Consulting System (OCS), the local Independent Monitoring for Quality (IM4Q) Entity, the local Health Care Quality Unit (HCQU) or other local training networks including colleges and universities.

SC Curriculum Reports and Certificates of Achievement will differentiate between the training completed as part of the 2010 Required Training and those completed as Professional Development.

ODP thanks Supports Coordinators and SC Supervisors for their on-going support and dedication to the people they support. SCs and SC Supervisors will receive regular updates from ODP as training is made available for the 2010 calendar year.